



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	St.Francis College for Women
• Name of the Head of the institution	Dr. Sr. Sandra Horta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04023418308
• Alternate phone No.	04023403200
• Mobile No. (Principal)	9502794628
• Registered e-mail ID (Principal)	info@sfc.ac.in
• Address	Street No.6, Uma Nagar, Begumpet
• City/Town	Hyderabad
• State/UT	Telangana State
• Pin Code	500016
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/05/1988
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr.P.Roselin				
• Phone No.	04023403200				
• Mobile No:	9985452043				
• IQAC e-mail ID	iqac@sfc.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sfc.ac.in/pdf/AQAR%202021-22.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sfc.ac.in/pdf/Francisian%20Handbook%202022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.05	2021	01/03/2021	28/02/2026
Cycle 3	A	3.46	2012	15/09/2012	14/09/2019
Cycle 2	A	88	2006	02/02/2006	01/02/2012
Cycle 1	Five Star	>75	1999	09/10/1999	08/10/2004
6.Date of Establishment of IQAC	01/07/2000				
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	CURIE care grant for Women PG Colleges	DST	15/03/2022	5985000
St.Francis College for Women	star college	DBT	01/03/2022	15800000

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
---	---------------------------	--

9.No. of IQAC meetings held during the year

12

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
--	------------

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
--	---------------------------	--

10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> If yes, mention the amount 	
--	--

11. Significant contributions made by IQAC during the current year (maximum five bullets)

•3 new PG programs, Certificate and value added courses •15 new MoUs
 •SFC Wings- NCC, NSS, Krida, Rotaract, Rangers, IRCS, SFGC •Value of the Month
 •Francisian Launch forward Program for Final year students
 •Bikeathon- Outreach Program

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Launch of New Programs</p>	<p style="text-align: center;">3 New Programs – 1. MSc Nutrition and Dietetics 2. MA English 3. MSc in Data Science and five Industry focussed PG Diploma Programs were launched</p>
<p style="text-align: center;">To Organise Student Induction Programme for 1st years – Vidyarambh</p>	<p style="text-align: center;">Vidyarambh 2022, a three-day program, was organized to introduce first-year students to the working environment of St. Francis College. The program commenced on August 22, 2022, and featured an inaugural function with Ms. Deepthi Ravula, CEO of WeHub, Government of Telangana, as the Chief Guest. The event aimed to provide new students with insights into the college's culture, resources, and opportunities, fostering a positive and engaging start to their academic journey.</p>
<p style="text-align: center;">To celebrate Jubilee Mahotsav</p>	<p style="text-align: center;">The academic journey of St. Francis College for Women has been marked by significant milestones, each representing a unique story of struggles, uncertainties, and achievements. The academic year 2022-23 holds special importance for the college as multiple departments and courses reached noteworthy milestones in their academic endeavors. On July 22, 2022, the Jubilee Mahotsav was celebrated, bringing together twelve departments to commemorate this momentous occasion. The following departments achieved significant milestones: Diamond Jubilee: Departments of Botany, Zoology, and Sanskrit completed their illustrious diamond</p>

jubilee, marking 60 years of academic excellence. 50 Years(Golden jubilee): Departments of Commerce and Psychology celebrated their golden jubilee, completing 50 years of their academic journey. Silver Anniversary: Departments of Microbiology and Mass Communication achieved their silver anniversary, marking 25 years of dedicated academic contributions. 20 Years: Biotechnology and PGD HRM completed two decades of academic service, reaching their 20th anniversary. 10 Years: Courses such as M.Sc Applied Psychology, B.Sc Honors (Software Engineering), and B. Com IPP completed a decade of impactful existence. The Jubilee Mahotsav was graced by the presence of Chief Guest Mr. Paneerselvam, Chief Innovation Officer at T-Hub, and Guest of Honour, Ms. Divya Reddy, a social activist and alumna from the Department of Commerce. This celebration not only acknowledged the historical journey of these departments and courses but also celebrated the collective achievements and contributions to academic excellence.

Introduction of SFC Wings

The introduction of SFC Wings at St. Francis College for Women has expanded the range of student clubs and organizations, providing students with diverse avenues for engagement. Alongside the existing NSS (National Service Scheme), NCC (National Cadet Corps), and

Sports, four new wings have been added to enrich the student experience. These new wings are Rotaract, St. Francis Green Corps, Youth Red Cross, and Rangers. Rotaract: This wing focuses on community service, leadership development, and fostering goodwill, often in collaboration with Rotary International. St. Francis Green Corps (SFGC): SFGC is dedicated to environmental conservation, promoting eco-friendly practices, and creating awareness about sustainability. Youth Red Cross: This wing may engage in humanitarian activities, health initiatives, and community service, aligning with the principles of the Red Cross. Rangers: The Rangers wing could involve activities related to nature, adventure, and outdoor experiences, encouraging students to explore and appreciate the outdoors. Students have the opportunity to choose and join any of these wings during their first year, allowing them to align their interests with specific areas of focus. The introduction of these wings not only adds variety to the extracurricular offerings but also provides students with platforms to develop leadership skills, engage in community service, and explore diverse interests beyond academic pursuits.

To Conduct Faculty Enrichment Program (FEP)

Faculty Enrichment Programme (FEP) • Session I was conducted on June 1, 2022 by the Dept. of History on the Topic Origin of

Telangana State. An exhaustive presentation was given starting from the British era and ending with the formation of Telangana State by Dr. Uma Joseph, Head, Department of History. It commemorated with the celebration of Telangana Formation day. • Session II was conducted on Jan 23 and 24, 2023 by the Dept. of Comp Sc. Where in the staff were oriented on the topic MS Word, Excel and Generation of Certificates. Most of the staff had the hands on experience. The program was appreciated by all the staff as they knew the above topic and felt that this revision would provide an extra edge to work on the above.

To conduct Faculty Induction Program

The Faculty Induction Program (FIP) at St. Francis College for Women comprised several sessions to orient newly recruited staff. Here is an overview of the sessions conducted: Session I (31 May 2022): The first Faculty Induction Program focused on orienting newly recruited staff about the college. Session II (27 June 2022 - Topic: OBE): Dr. Kanchana and Ms. Afeefa led a session on Outcome Based Education (OBE). Session III (26 July 2022 - Topic: SFC Professional Ethics): Ms. Alina Jyothi conducted a session on St. Francis College's Professional Ethics. Session IV (30 August 2022 - Topic: Autonomy and CBCS Curriculum): Dr. Mallika Shetty handled a session on Autonomy and the Choice-Based Credit System

(CBCS) Curriculum. Session V (26 September 2022 - Topic: Semester Exams): Dr. Alice and Ms. Afeefa conducted a session on Semester Exams. Session VI (1 December 2022 - Topic: NIRF and IQAC): Dr. Uma Joseph and Dr. Roselin covered the topics of National Institutional Ranking Framework (NIRF) and Internal Quality Assurance Cell (IQAC). Dr. Uma explained the impact of rankings on the institution, and Dr. Roselin detailed IQAC, Annual Quality Assurance Reports (AQAR), and Feedback Systems. Session VII (30 January 2023 - Topic: Student Support Systems): Ms. Latha Subramanian and Dr. Vidya Jayram led a session on the Student Support Systems of the college. Session VIII (28 February 2023 - Topic: Faculty Development Initiatives): Ms. B. Kavitha and Ms. Mary Kavitha conducted a session on Faculty Development Initiatives at SFC. This included information on financial support, travel allowances, and other support for paper publication and presentation at national and international seminars. The Faculty Induction Program covered a wide range of topics to ensure that new faculty members were well-informed about the college's ethos, educational practices, and support systems.

To Conduct Capacity Building Program

Session I Capacity Building Program was organised by IQAC on 30 July 2022 on the topic "Documentation for AQAR". The resource persons were Dr. Kanchana, HoD Biochemistry and

Dr. Gayatri.V, Admission Officer. Session II was conducted on Sep 17, 2022 by the department of B. Voc on the topic Skill Development and willingness to adapt to modern Practices. • Session II was conducted on Nov 3 2022 by the Dept of History, on the topic SFC Values. • Session III was conducted on Nov 3, 2022 on the topic Health and Wellness conducted by the Department of Zoology. • Session IV was conducted on Nov 5, 2022 by the Dept of Social Management on the topic Time Management Skills. • Session V was conducted on 21 Jan, 2023 by the Dept. of Public Admn. on the topic Sweep to Success: Building Skills for a Better Future. • BMS Talk on (In TELUGU) MONEY MANAGEMENT Fundamentals of Investing in a Stock Market by Mr.E. Radhakrishna Chief Trading Officer Vegesena Securities Pvt.Ltd. 27 August 2022 attended by Non-Teaching Staff of St. Francis College for Women

To Launch Blood Donor App, SFC Navigation App & Inventory Management App

The launch of a Blood Donor App with a comprehensive database of donors and their blood groups is a commendable initiative that can significantly contribute to efficient and timely blood donation processes. This type of app helps connect donors with individuals in need of specific blood types, facilitating a more organized and responsive approach to blood donation efforts. In addition, the Navigation App designed to navigate across the institution

enhances the overall accessibility and convenience for students, staff, and visitors. Such an app can provide maps, directions, and other relevant information to help users navigate different areas within the institution easily. Both apps collectively contribute to the welfare and efficiency of the institution, showcasing a commitment to leveraging technology for social impact and improved user experiences. The Blood Donor App particularly aligns with the humanitarian aspect of healthcare, and the Navigation App simplifies the way people move within the institution's premises, potentially saving time and reducing confusion.

Unnat Bharat Abhiyan - Adoption of 5 Villages

As part of its commitment to social responsibility, St. Francis College for Women has actively participated in the Central Government-sponsored program, Unnat Bharat Abhiyan (UBA). The college has adopted five villages located in the Kandi Mandal of Sangareddy District. The designated villages are: Vaddenaguda Thanda. Erdanoor Thanda. Ippalagadda Thanda. Kandi Village (Lakshminagar). Kandi Thanda. In its role as a participating institution, the college is dedicated to carrying out awareness programs on various important aspects. These initiatives include: Literacy Drive: Promoting and supporting literacy efforts within the adopted villages. Health

Awareness: Conducting programs to raise awareness about health and hygiene practices. **E-literacy Workshop for Panchayat Officials:** Offering workshops to enhance electronic literacy among Panchayat officials. **Dissemination of Government Programs:** Providing information and assistance in the dissemination of central and state government programs focused on sustainable development. Through these activities, St. Francis College for Women aims to contribute positively to the holistic development of the adopted villages, fostering awareness and empowerment among the local communities.

Green initiatives

To bring awareness related to Lake Restoration • Clean up and Plantation Drive at Neknampur Lake 5 June 2021-2022 • Prakriti Club Core Committee Members and Student Volunteers participated in "the Clean-up and Plantation Drive" organised by Dhruvansh, NGO on 5 June 2022. • Value of the Month, Environment and Sustainability 28th June, 2022 The Prakriti Club Core Committee members participated in "Value of the Month, Environment and Sustainability" on 28 June 2022. 18 Students participated in the flash mob and Dry waste collection drive for the cause. • July to October, 2022 -Preparation of Bio Enzyme- A step towards Making Sustainable Cleaning Products Preparation of BioEnzyme • 02 February 2023-Application of BioEnzyme

for water treatment in a pond near Rock point of our College which was completely covered by phytoplankton. • Badradri Flood Donations Drive, 19 July 2022- Prakriti Club core committee donated blankets to the flood victims at Badradri. • 2 December, 2022-Student Volunteering Activity- Solid Waste Management by harvesting compost, batch composting, growing micro greens and bottling BioEnzyme. students of Prakriti Club and students of EVS participated • 14 December 2022, Initiation of St. Francis Energy Crops (SECC). 18 students participated. • 11 January 2023-Initiation of SECC Swachatha Entrepreneurship • 9 March, 2023 -Water Bowls for Stray Animals by SFGC. SFGC kept water bowls at certain points in the campus for stray animals to help them out during the summer.

Initiatives for Sustainability
Prakriti Prayogashala -
Bioenzymes

SFGC-St. Francis Green Corps
SFGC is aimed at building a cadre of young green corps working towards environmental conservation. It collaborates with esteemed environmental organizations to conduct awareness activities beyond colleges, and promotes college - community interactions to sensitize the society towards the secure and sustainable planet. SFGC volunteers take active part in various environment related programme like tree plantation, rallies, debates, quiz, popular lectures, nature trail, cleanliness drive, etc. SFGC was initiated on 2

January 2023. The department of Environmental Studies conducted a workshop on 23rd January 2023, "Preparation of Bio-Enzymes" to bring awareness about sustainable practices in daily life. 38 Students and 18 supporting staff attended it. The resource person was Ms. Revathi Macherla, Vice President for the Telangana for WICCI Bio Enzymes Council. SFGC plans to work consistently towards a cleaner, safer and pollution free environment with meticulous planning and organization.

To conduct Social Outreach

Daan Utsav St. Francis College for Women organizes a Social Outreach Program every year in the month of December. It has been a practice to involve every student of the college in this initiative and help them experience „Joy of Giving? by reaching out to the needy. DAAN UTSAV is a week-long celebration of connecting with less fortunate by offering them help either in cash or kind. The key objective is to develop the value of „reaching out to the underprivileged? among the students. Every class is expected to visit an institution to provide aid and spend time with the inmates. As a practice this year we've visited places like Second Chance, Auxillium Navajeevan Orphan Home, Don Bosco Navajeevan Child Care Centre, Mother Teresa Home, Nirmala Shishubhavan, Asha Kuteer Orphanage Etc., and To Name A Few. The visit was On 5

or 6 December for UG II & III year and All PG students 12 or 13 for UG I year students. Mentors and other faculty were asked to accompany their respective classes Amount Collected - Rs. 1,16,960 By Faculty Of Arts, Amount Collected - Rs. 1,56,486 By Faculty Of Science And Amount Collected - Rs. 1,10,521 By Faculty Of Commerce And Management Total collection for Daanutsav 2022-23 was Rs. 3, 83,967 Students felt really grateful for the opportunity given by the college since they got a chance to impact the lives of the under-privileged through their collective. The Non-Teaching Staff as an initiative of SAHAYAM - the Social Outreach Ministry, took forward the idea of serving the underprivileged and the marginalized members of the society through - Bikeathon - to feed the hungry. 240 packets of Vegetable pulao, boiled eggs, curd raita, banana and water packets were distributed. They reached out to the needy family members that wait outside the various hospitals that treat Cancer patients

To create QR Code for Lab Equipment

A QR code has been generated and affixed to each laboratory equipment, prominently displayed on the instrument itself. This QR code serves as a convenient means for users to access the Standard Operating Procedure (SoP) associated with the instrument and gather information about its

	<p>application. Users can easily retrieve detailed instructions and relevant information by simply scanning the QR code using a compatible device, streamlining the process of obtaining essential details about the equipment and its proper usage.</p>
<p>Francisian Launch forward Program</p>	<p>The end of the college studies is the beginning of something new. Moving ahead is the positive signal for future success. In this context, St. Francis College stands as pioneer in introducing</p>

<p>13. Was the AQAR placed before the statutory body?</p>	<p>Yes</p>
--	------------

<ul style="list-style-type: none"> Name of the statutory body
--

Name of the statutory body	Date of meeting(s)
IQAC	01/04/2023

<p>14. Was the institutional data submitted to AISHE ?</p>	<p>Yes</p>
---	------------

<ul style="list-style-type: none"> Year
--

Year	Date of Submission
2024	16/01/2024

<p>15. Multidisciplinary / interdisciplinary</p> <p>St. Francis College for Women operates as a diverse institution, offering a range of programs across various disciplines. The college provides 28 undergraduate programs encompassing Arts, Commerce, Life Sciences, Physical Sciences, Social Sciences, Management, and Vocational Studies. Additionally, it offers ten postgraduate programs in Commerce, Microbiology, Mass Communication and</p>

Journalism, Psychology, English, Chemistry, Mathematics, Nutrition, Data Science and Computer Science In 2016, the college implemented a Choice Based Credit System curriculum and revised the curriculum in 2020 for both undergraduate and postgraduate programs. Students have the flexibility to choose Generic Elective, Add On and Value Added courses spanning different disciplines. The curriculum emphasizes the integration of Human Values and Environmental studies. The faculty engages in interdisciplinary projects, utilizing a state-of-the-art Central Instrumentation Laboratory equipped with advanced research tools to promote interdisciplinary research. The institution has secured a DST CURIE WISE KIRAN Project grant facilitating interdisciplinary research conducted by the Departments of Microbiology, Chemistry, and Computer Science and DBT Star college grant for the 13 Science Departments, a part of which is utilised for Interdisciplinary Research Projects. Moreover, St. Francis College for Women has established Memorandum of Understanding (MoUs) with institutions and industries to facilitate faculty and student exchanges. St. Francis College for Women operates as a diverse institution, offering a range of programs across various disciplines. The college provides 28 undergraduate programs encompassing Arts, Commerce, Life Sciences, Physical Sciences, Social Sciences, Management, and Vocational Studies. Additionally, it offers ten postgraduate programs in Commerce, Microbiology, Mass Communication and Journalism, Psychology, English, Chemistry, Mathematics, Nutrition, Data Science and Computer Science In 2016, the college implemented a Choice Based Credit System curriculum and revised the curriculum in 2020 for both undergraduate and postgraduate programs. Students have the flexibility to choose Generic Elective, Add On and Value Added courses spanning different disciplines. The curriculum emphasizes the integration of Human Values and Environmental studies. The faculty engages in interdisciplinary projects, utilizing a state-of-the-art Central Instrumentation Laboratory equipped with advanced research tools to promote interdisciplinary research. The institution has secured a DST CURIE WISE KIRAN Project grant facilitating interdisciplinary research conducted by the Departments of Microbiology, Chemistry, and Computer Science and DBT Star college grant for the 13 Science Departments, a part of which is utilised for Interdisciplinary Research Projects. Moreover, St. Francis College for Women has established Memorandum of Understanding (MoUs) with institutions and industries to facilitate faculty and student exchanges.

16.Academic bank of credits (ABC):

St. Francis College for Women actively promotes students to pursue

higher education by encouraging them to apply to diverse colleges in both India and abroad. The college also facilitates student exchange programs, providing opportunities for students to broaden their academic horizons. To simplify and streamline the application process, the institution leverages the Academic Bank of Credits system and the National Academic Depository (NAD). Through these systems, students can easily share their academic records for credit transfer and verification. This streamlined approach ensures a hassle-free process for both students and the institution. As an organization, St. Francis College for Women has successfully registered for both programs and has entered the necessary data, further facilitating and enhancing the efficiency of these academic processes. The verification process is now facilitated through Directverify's internet portal. At St. Francis College for Women, we are committed to continuously enhancing the evaluation system by incorporating new technologies and strategic plans. As part of this ongoing effort, we are excited to announce a new initiative - the upcoming results will be disclosed through the NAD Portal, reflecting our dedication to embracing innovative approaches in academic processes.

17.Skill development:

Organizations globally are making significant investments in specialized courses designed to enhance both technical and academic skills. This positive shift provides students with the opportunity to actively analyze and broaden their employment prospects. In alignment with the New Education Policy, our institute has introduced a B.Voc(RM&IT) program with provisions for multiple entry/exit points. To further enrich the skill set of students across all faculties and departments, a Skill Enhancement Course (SEC) has been incorporated as a mandatory component. The institution is proactive in conducting various activities and training programs to upgrade students' soft skills. Regular Group Discussion (GD) Series and elocution contests are organized to refine communication skills. Students actively showcase their talents and improve their abilities by participating in diverse activities facilitated by clubs such as COFEE (Commerce club), Spectrum (Science club), Expressions (Arts club), ARISTA (Management club), among others. An Innovation and Incubation Hub has been established within the institute, fostering technological development, interdisciplinary research, innovation, startup initiatives, and industry-academia linkages. As part of the course curriculum, certificate courses are offered to enhance students' skills and they are encouraged to enroll in various online skill development programs offered by CourseEra, SWAYAM etc. Additionally,

the institution organizes webinars, seminars, workshops, and training programs to further augment the students' skill sets.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is committed to incorporating the Indian knowledge system, Indian languages, and culture into its strategy. All cultural programs, events, ceremonies, and festivals are celebrated at the institution. Departments such as Sanskrit, Hindi, Telugu, and English actively organize a variety of events, competitions, and programs dedicated to the celebration of Indian language and literature. Students are strongly encouraged to enroll in online courses that specifically focus on the Indian language system. The Telugu club, Harivillu, plays a pivotal role in promoting regional language and culture by organizing diverse events. Sanskrit is included as one of the languages, emphasizing the promotion of Sanskrit Vyakaran, Bharatiya Darshan, and Sanskrit Sahitya. Furthermore, current affairs discussions are integrated into the academic discourse, reflecting the institution's commitment to fostering a holistic understanding of Indian knowledge systems and contemporary issues. The institution actively organizes competitions and events that center around Indian literature, culture, and socio-cultural issues. To promote India's rich linguistic, cultural, and artistic heritage, a dedicated course on Indian Heritage and Culture is included in the curriculum. The college implemented the following initiatives: Courses on Karrasamu, Tie and Dye, Kuchipudi, and Vedic Maths are offered aiming to provide students with hands-on experiences in diverse traditional and cultural practices. Encourage Online Courses: Students are encouraged to enroll in online courses focusing on Indian languages, culture, and heritage, aligning with the objectives outlined in the National Education Policy (NEP) of 2020. Celebrate National and International Commemorative Days: The institution actively participates in and observes national and international commemorative days by organizing a range of events and awareness programs. This serves as a platform to celebrate cultural diversity and promote awareness on significant occasions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational theory that revolves around structuring each aspect of an educational system based on the essential skills and knowledge that all students should successfully acquire by the conclusion of their learning experiences. The effectiveness of the educational system is contingent on the identification and application of the OBE framework. This framework

ensures a continuous improvement process by enhancing the curriculum, teaching and learning strategies, and assessment tools through systematic evaluation. Within our institution, all departments under the Faculty of Arts, Commerce, Science, and Management have meticulously crafted their curriculum in alignment with the OBE framework. Clear course objectives and outcomes are defined for each course, and a matrix mapping Course Outcomes (COs) to Program Outcomes (POs) is an integral part of the various syllabi. The syllabi of diverse disciplines incorporate interdisciplinary components. To facilitate understanding and implementation of the OBE framework:

a. Faculty Development Workshops and Seminars: Workshops and seminars have been organized for faculty members to comprehensively understand and apply the OBE framework in their teaching practices.

b. Examination is aligned with COs: Question paper is set in accordance with the Blooms Taxonomy. Examinations are conducted and evaluated according to the specified Course Outcomes (COs). The attainment levels of COs and Program Outcomes (POs) are computed and discussed for continuous improvement.

c. Industry and Research Project Options: In the final semester, students are provided with the option to undertake project work in collaboration with industry partners and research institutes, fostering practical application and real-world exposure.

20.Distance education/online education:

The institution has a proficient and well-trained staff capable of delivering effective online teaching. Throughout the pandemic, all classes were conducted online, leveraging platforms such as Google Meet, Zoom, and WebEx. Teachers are adept at utilizing these online tools to ensure a seamless learning experience for students. Furthermore, the institution actively encourages faculty members to organize webinars on various topics, fostering knowledge-sharing and professional development. To enhance the capabilities of the staff in online content creation for distance learning, the college has established an E Content Development cell. This cell organizes training sessions, webinars, and seminars to equip staff with the skills necessary to generate online content and videos. The institution has also set up a well-equipped Green Matt Studio to facilitate the creation of high-quality online content. Looking ahead, the institution has plans to extend its offerings by providing online courses for distance learning, catering to the educational needs of students in a flexible and accessible manner. This initiative reflects the institution's commitment to adapting to evolving educational landscapes and embracing innovative approaches to learning.

Extended Profile

1.Programme	
1.1	38
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	3482
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1165
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	3402
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	2180
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	184
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	184
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	50
4.2 Total number of Classrooms and Seminar halls	72
4.3 Total number of computers on campus for academic purposes	602
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	646.26170

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As a Higher Educational Institution, St Francis College for Women is committed to contribute to the achievement of sustainable goals. The Curriculum is updated and redesigned once in three years by the departments based on current industrial requirements and feedback from the various stake holders. The courses offered focus on areas of employability, entrepreneurship, skill development and act as industrial-academia interface.

The Curriculum lays the solid foundation of traditional subjects like History, Economics, Financial accounting, Zoology, Botany, Chemistry, etc. Upon this is built new courses like Nutrition, Food

safety and Quality control, Money banking and Public Finance, Entrepreneurship, International Financial Management and International Economics, Global marketing management, etc. The curriculum contributes to prepare the students to directly step into the world enriched with academic and skill-based knowledge.

Curriculum follows an outcome-based approach and these are reflected in each course and accomplished through the course objectives and learning outcome. The students upgrade their knowledge, also earn a Non CGPA credit by taking MOOCS courses through NPTEL, and other value-added Courses. The curriculum, acknowledges the existence information frameworks that have relevance to the local, national, regional and global developmental needs which are reflected in (POs), (PSOs) and (COs) of the various Programmes.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%201/1.1.1%20%20PO%20%20PSO%20&%20CO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

179

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

136

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College fosters a strong sense of commitment to social principles and sustainable practices by focussing on promoting women

empowerment, environment sustainability, value education and professional ethics along with emphasis on knowledge acquisition. The Curriculum is enriched at different levels through appropriate foundation courses offered by the college along with practical exposure through various seminars, workshops & internships.

College celebrates days of National and International importance as Republic Day, Women's Day, Independence Day, Teacher`s day, Human Rights Day, International Yoga Day etc. to inculcate moral, ethical and social values in the students.

The College offers courses on Gender Studies like Feminist politics, Women's writing, Women Entrepreneurship etc to sensitize students on gender equity and women empowerment.

A course on Environmental Studies is offered to I year UG students to develop the sense of awareness on environment. The students participate in the eco-friendly activities organized across departments in association with NSS, NCC, Prakriti and St Francis Green Corps.

Specific courses like Code of Ethics for Journalists, Legal Ethics, Business Ethics, strengthen their trust in ethics and keep them up in their career and life. These courses instil the message of staying true to one's beliefs and help oneself fly high.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

16

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

846

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

659

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sfc.ac.in/igac_feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sfc.ac.in/igac_feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1288

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

522

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Institution has a well-defined assessment system of the learning levels of the students. With the continuous Assessments, advanced learners are identified and encouraged as mentors for the slow learners (Peer Learning). The Institution conducts "student induction programme" to identify advanced and slow learners. Through this event students are introduced with teaching-learning and

evaluation program, college discipline, various academic and other schemes.

The slow learners are encouraged to articulate their academic challenges and difficulties, also identify their strengths and weaknesses, accordingly they are given tasks. Slow learners are offered one-to-one basis tutoring, remedial classes, bridge courses and support by the respective faculty and peer mentors. The advanced learners are encouraged to take up challenging tasks like paper presentations to enhance their writing and analytical abilities, with special emphasis on developing their research skills and goal setting. Case studies, Discussions relevant on current issues are also a part of the process and National Olympiad examination like (National Graduate Physics Examination and National Anveshika Experimental Skill Test) are conducted. SWAYAM - NPTEL courses are encouraged for slow learners to build their skills and fast learners to enhance their skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%202/Criteria%202%20Webserver%20Links/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/05/2022	3482	184

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The pedagogy of learner-centric approach used by our Institution has created an environment that is geared towards participative problem solving and peer learning practices. **Experiential Learning:** The teachers facilitate learning by allowing each student to comprehend at their personal level by ensuring their active involvement. This

ensures that they can absorb and grasp the academic inputs at their own pace. Library reference sessions was encouraged through Inlibnet. Students of few Departments were sent for summer internships to get hands on training and encouraged to join Certification courses through Coursera.

Participative Learning: Students are involved actively in the learning process through individual and group activities to enhance various skills among the students through different innovative teaching methods. Various Value Added Courses are offered to enhance skill. Human values as a subject is also offered to all students across all streams.

Problem solving: The curriculum has been designed with specific course objectives and outcomes, giving importance to problem solving skills. The students are motivated to take part in State/National/International level webinars/seminars, workshops, guest lectures, summer programs, paper presentations and publication, to gain experience and expertise in self-management, and leadership qualities. Projects both group and individual, are an integral part of the curriculum.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%202/Criteria%20%20Webserver%20Links/2.3.1.%20Student%20Centric/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled tools enriches and optimizes the teaching-learning process and is imperative in today's Pedagogy. The Computer Science Department supports faculty on using, implementing and evaluating ICT enabled tools in classes. LMS is available for Curriculum development, academic calendar, announcements, examinations file management, annual reports, feedback etc. E-learning with Google Classroom are used by faculty to facilitate Synchronous Learning -communicate, collaborate, upload assignments, continuous assessments, record keeping and online evaluation. All streams adopted blended mode of teaching with the help of various ICT tools such as PowerPoint presentations, NPTEL and YouTube videos, Google slides, Google Scholar, Microsoft Word and Excel and Language Lab-Sky Pronunciation. SFC Winnou-The College online portal is used to

mark attendance, record continuous assessment marks, communication regarding fee payments, circulars, exam dates, etc. OnEdu app is also available on similar lines for ease of use. MULTISIM SOFTWARE, KEILSIMULATION, Chemdraw, Chems sketch, SPBDV, Protein modelling, Bioinformatics tools, 3D

-QSAR, SEO tools (plagiarism), ANOVA, SPSS software, R software, AutoDock,

ArgusLab, mestrec software, Mercury, INBLIBNET and many more such E-Learning and online resources were employed to further Quality in academics.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sfc.winnou.net/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is chalked out by the Management, Controller of Examinations and Dean Academics and is maintained as a Franciscan Handbook. The Calendar includes Vision & Mission. College prayer song, History of College, Department details, Committees, Examination information with timelines and Guidelines for Code of Conduct. It lays out the Day-to-day activity scheduled for the year with National Holidays, Examination dates, Department meetings and Mentor meeting schedule along with agenda. Apart from a top-down approach, a bottom-up approach is also incorporated to create an integrated planner-academic teaching diary wherein each department Head reviews the plan and validated by the Principal monthly to corroborate

learner's needs and Institutional competencies and Objectives. Academic planning aids in achieving the Mission of the college aligned with the Institution-wide learning outcomes and, a concerted effort to establish the future of the learners. On the basis of the Academic Calendar the respective faculty is required to prepare and submit the teaching plan on the course syllabus. Teaching is conducted as per Teaching plan. Revisions or remedial sessions are conducted by faculty as per the need. At the end of each semester the respective faculty submits the Teaching record/diary, which records the actual sessions conducted against the plan.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

184

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

54

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1652

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

410

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examinations and evaluations are an integral part of the higher education process. College has ensured flexibility in conducting examinations, evaluation and declaration of results on time. Promoting students as per UGC guidelines was adopted. New pass percentage criteria (w.e.f.2020) and new semester grade sheets were embraced. Interface to manage attendance eligibility criteria to

appear for examination was developed, digital backup of the Answer Scripts is also maintained. Hall ticket generation is mandated with students feedback submission, a measure to ensure quality education. As per university norms, differently abled students' pass percentage criteria saw an overhaul and an interface to track the slow learners from Internal Assessments was developed last year. Generated Semester /Yearly/ Consolidated marks memos for the previous batches for re-issue of Certificates. College was registered on NAD digital locker. Exam invigilation details are generated and communicated through Winnou portal.

Further, following are the reforms implemented ? Online convocation registration for passed out batches. ? Collecting Student progression that includes details of higher studies, results of competitive exams, awards and recognition received during their study of graduation. ? Generated reports to submit to various committees for record maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.winnou.net/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes are framed for all courses in the program during the BOS and Academic Council adhering to Blooms' Taxonomy levels. Heads of Departments along with subject faculties and domain experts discuss and frame the Course Outcomes. Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the Institution are stated and displayed on website, prospectus and communicated to students and teachers. The POs and COs are printed in the prospectus and in the syllabus copy. PO, PSO, CO are displayed on the website and are included in Academic planner, Lab Manuals, Feedback Survey and Alumni Survey. The teachers are given general orientation at the beginning of every academic year which is followed by the departmental meeting. The faculty is recruited based on their qualifications, experience, ability to deliver the POs and COs and encourage to upgrade their subject knowledge and keep pace with the dynamics of the market. The programme outcomes and course outcomes of the parent university and other higher education institutions are also taken into consideration. College supports

staff in faculty development programs, training sessions, workshops, and seminars to enhance attainment of POs and COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sfc.ac.in/pdf/UG&PG_Programmes_Program-Outcomes,Program-Specific-Outcomes,Course-Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

OBE (Outcome Based Education) Policy is implemented. The Outcome of programmes offered is evaluated for Internal Assessments and End Semester Examination by the individual Faculty to ensure the attainment is fulfilled. Programme outcomes: When the syllabus is structured, well formulated set of Programme Outcomes are enumerated which supports the institutional mission for effective assessment programme and the focus is on understanding fundamentals and learning new skills/competencies that would enable individuals to cope with the demands of rapidly changing environment. Programme Specific Outcome: The PSO is meant to apply to all programs which deal with the list of discipline-specific and multi-purpose skills, values and areas of knowledge in graduating students. The students are endowed with vocational skills apart from regular course subjects for further career options. Course Outcome: Each course is designed with specific objectives, providing maximum opportunities for employment, higher studies and entrepreneurship. The attainment of the Outcomes is reviewed periodically by the department and the Institution as a whole in collaboration with IQAC, measures to be adopted by the faculty to ensure attainment. The POs/COs are thus in line with keeping the prime motto of the college i.e. empowering students and preparing them to be catalysts of change.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/AOAR/AOAR-22-23/Criteria%202/course%20file/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1112

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sfc.ac.in/quality-assurance.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://sfc.ac.in/igac_feedback.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research

The Vision of the institution is to provide holistic education to empower women with values, commitment and social responsibility. St. Francis College believes in striving towards excellence in academics and exploration of knowledge through research.

Research Ecosystem

The objective of the institution is to encourage Faculty and students to pursue and excel in the area of Research and Academics. A comprehensive Research policy is drafted in this regard. Research-oriented activities by Research cell motivate towards Research and ensure that techniques used do not violate established ethical guidelines listed according to ICMR (sciences), ICSSR (Commerce and Social sciences). The faculty completed 3 major and 24 minor UGC

funded research projects and 1 major DST Wise Kiran project funded by Department of Science & Technology, India and 8 on going minor research projects funded by the college management with a grant of 2 lakh rupees for each. The management of the college extends unconditional support to the faculty - be it patents or research paper publications. Financial awards are given to the faculty for the publications in peer reviewed journals on Teacher's Day. The Institution has Central Instrumentation facility- AXIS for Inter-Disciplinary Research and a well- established Microbiology Research Centre, affiliated to Osmania University - Louis Pasteur Research Lab for students to pursue PhD. 3 of the faculty (2 from Microbiology and 1 from Mass Communication) are recognized Research supervisors guiding about 10 students. The college is awarded with DBT STAR College status by Department of Biotechnology, India for the development of infrastructure in sciences in 2022.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sfc.ac.in/research-policies-followed.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.51

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

233.31360

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://sfc.ac.in/pdf/Research_Projects2022-2023.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://sfc.ac.in/research-projects-publications.php
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Francis College for Women has always encouraged initiatives for creation and transfer of knowledge to the student community. COFEE (Commerce Organization for Emerging Entrepreneurs) an organization founded by the Department of Commerce for inculcating and enhancing organizational, managerial and leadership skills of

students is another initiative in this direction. The Department of BVoc RM & IT started Bethel Retail Store the threshold of learning which aims at hands on experience of managing a Retail Store. The institution has worked on different areas through its innovation hub. Centre for Entrepreneurship development: Eureka, to guide, motivate students to unleash and realise their potential to become Entrepreneur and witness the essence of Start-up culture and its benefits to them as an individual in this competitive environment. Shark Tank is an entrepreneurial showcase aimed at finding talented innovators and providing guidance from inspiring entrepreneurs and industry experts. The Department of Environmental Studies initiated Swachhatha Entrepreneurship, an eco-friendly start up encouraging aspiring entrepreneurs towards a sustainable approach. The department also conducts Student Volunteering Days on Fridays, to provide hands-on experience on solid waste management, compost preparation, growing micro greens, sieving compost, preparation of bio enzymes, bio fertilizers and bottling bio enzymes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

54

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check A. All of the above

through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**3.4.2.1 - Number of PhD students registered during the year**

8

File Description	Documents
URL to the research page on HEI website	https://sfc.ac.in/pdf/phd-enrolled-in-research-centre.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

54

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

19

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.124

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

9.26436

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

St. Francis College for Women has always considered social awareness as a priority to instil social responsibility and commitment in the students leading to a more Holistic development of their personality. The College has a strong NSS team with four units and NCC Program which has been operational for the past few years. The college has incorporated outreach and extension activities into its regular curriculum, offers social management as one of its subjects in the undergraduate programs. The Post Graduate students spend 30 to 60 hours on these activities. Extension activities include Awareness programmes, Health camps, awareness 'walks' and 'runs', youth empowerment and electoral rights, literacy programmes,

personality development, career guidance sessions, visiting old age homes, orphanages, home for the destitute and the disabled, raising funds to provide scholarships to few deserving underprivileged girls, contribution during the time of any Natural disaster and reaching out to help the affected population by donating money and necessities to those who were in dire need of them. Besides these Climate change and protection of the environment issues, tree plantation drives, Haritha Haram, Swachh Bharat Abhiyaan, resources were mobilized to help the cyclone and flood affected victims along the belt of Bhadrachalam in Andhra Pradesh were also initiated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/social-outreach.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

57

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2187

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

167

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

25

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is best suited with with infrastructure, equipment, several tools and learning resources to achieve holistic excellence as per its vision and strategic objectives.

- 75 spacious lecture halls fitted with a public address system

and equipped with audio-video facilities, LCD projection screens.

- Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as, Computer Center, Central Library, Internet resource centre, there are many laboratories that cater to students from other faculties. All laboratories are furnished with the latest necessary equipment to deliver the best standards of education
- The college has large conference halls, wherein seminars, workshops, extension lectures, Interactive sessions with experts from the industry are often conducted.
- A team of system administrators, assisted by competent lab faculty maintain the computers, and other ICT tools available in the classrooms and labs. Repair/ up-gradation/ purchase of hardware/software, proper functionality of internet/intranet/LAN facilities are also taken care of by the system administration team. In case of requirements like printer cartridges and other stationery items, the Department Heads could place an order /request through ERP and the requirements are procured promptly.
- The college has a Research Resource Centre for advanced level experiments, and research.
- Thus various sections of the college contribute to maintain the overall developed of all the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/facilities.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

College has auditorium with an area of 20,000sq ft. An impressive stage with state of art acoustics, attached green rooms and accessories contribute to success of all cultural events.Lightings

and acoustics make programme a delight to watch. In order to promote a spirit of healthy participation in games college has a multi-purpose Indoor Stadium with an area of 12,000 Sq. ft. College has playgrounds, gymnasium, yoga centre which are utilized by staff and students. Faculty and coaches of the Physical Education Department monitor the sports infrastructure and ensure proper use of the same.

College has 2 large conference halls with seating capacity of 200, where seminars, workshops, lectures, Interactive sessions with experts from industry are conducted. College has boardroom and Senate Hall to cater for various meeting requirements. SFC is dedicated to clean and green environment. This commitment is reflected in its expansive and green campus housing innovative spaces. First Aid Kit is kept handy at all times for the students. Aaharam, the canteen, Aaram Viram, student corner, fitness center and health center, provide much needed comfort zone on the campus. American corner serves as research and resource centre. Prayer Rooms on provide serene ambience for the spiritual minded

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

62

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

348.46178

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The SLIM 21 installed in the year 2002, version 3.6.0 has been a very fine tool for the library

It is maintained by Algorithms Consultants Ltd. Pune. This software has been upgraded continuously to "SLIM 21" which uses bar-code technology. Using bar-code, our library management system keeps records of lending, borrowing and shelving status of items such as books, audio or video tapes, CD's DVD's.

ILMS helps us to catalogue books, e-books, films, sound recordings, drawings, clippings, articles, reports, letters, pamphlets, serials publications, all those things that contain information so vital to our organization. SLIM21 cataloguing adheres to popular international standards. SLIM21 is designed and developed in modules to take care of complete functionality required for automating libraries. It catalogues any type of material, print as well as non-print. It supports material in digital form and helps us to build digital library.

This way the books and online material can be organised much better for the library. There are also several other software which would help to do self learning.

Various services by ILMS software are given below:

- Front desk operations
- Issue / Return with Barcode
- Letter Generation
- The Journal Title Information includes: Acquisition system, On-line Search Facilities for Readers

The key aspect of a learning resource centre is a application of self study in a variety of different ways.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/library.php

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

11.6

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

237

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Equipment and their maintenance go hand in hand. Great care is taken to see if equipments are maintained or not from time to time

Professionally qualified staff maintain the computers, and other ICT tools available in the classrooms and labs assisted by competent lab faculty. Faulty computer components are repaired or replaced as required. The campus is under CCTV surveillance, ensuring the safety/security of the persons and equipment. The Internet Resource Center, serves both the faculty and the students by providing Internet Access and online resources with broadband connectivity. Staff and students can access any information they want over the Internet thus extending the boundaries of learning from the classroom to the time and place of their choice. A number of classes are regularly scheduled and some faculties occasionally reserve the labs to teach their students some special applications or give an online exam. All the Staff rooms, Labs are facilitated with Internet and Wi-Fi accessibility.

- Maintenance of UPS
- Maintenance of AV systems (Projectors, Audio Systems and Smart Class Room)
- The campus is under CCTV surveillance (160 No. s)
- EPABX system (Intercom)
- Internet Lab Available for Staff and Students
- Campus Wi-Fi Available for Staff, Students and Guest
- The Library is fully automated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3482	602

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sfc.ac.in/images/mass-com-lab.jpg
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

563.00709

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The state of the Art Infrastructure at the College is provided by the college. From time to time, the personnel incharge checks the equipment at the best of the capacity.

Personnel incharge at various levels, ensure the proper and optimal utilisation of the resources/facilities. Professionally qualified staff maintain the computers, and other ICT tools available in the classrooms and labs assisted by competent lab faculty. Faulty computer components are repaired or replaced as required. Labs in each department are furnished with the latest equipment. Proper use of laboratory equipment is explained to students. The log/ stock registers are maintained, and stock checking is done at the end of the academic year. Departments identify the required equipment, chemicals or samples for the next academic year, and the list is submitted in principal's office for approval before procurement. All the information/ instructions pertaining to the labs/ experiments is regularly updated on the notice board. The college has set up a Research Resource Center as a central facility for advanced level experiments, project work and research. Machines and equipment are supported by periodic maintenance. Apart from sophisticated scientific research instruments, this list includes the RO water

purifiers, air conditioners, EPABX system, CCTV network, Wi-Fi network, etc. The Library is fully automated and has over 88,000 books, apart from online books and journals. Coming to the rooms, Each one is facilitated by the LCD screen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sfc.ac.in/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

o

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

168

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://sfc.ac.in/quality-assurance.php
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

590

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

302

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

208

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

81

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

43

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The establishment of the Student Council at St. Francis College for Women serves as a dedicated platform with the overarching aim of fostering fundamental skills, including leadership, effective communication, teamwork, organizational proficiency, negotiation acumen, diplomatic finesse, and public speaking aptitude among our student cohort. The Student Council assumes the critical role of representing the unified voice of the student body. This representation encompasses not only the orchestration of events designed to enrich the overall student experience but also a commitment to identifying and addressing student concerns.

Notable events organized by the council include Fresher's Day, College Fest, Teachers Day, Ethnic Day, Student Induction Programme (SIP), Campus Fest Yuvaflare, and various activities that extend beyond the scope of existing student clubs. In close coordination with the Office of the Dean of Academics and the Office of the Dean of Student Affairs, the Student Council assumes its role as the pivotal link between the student body, the faculty, and the college's management. Moreover, the council provides a structured platform for students to engage in partnerships with their educators, parents, and the school's management to implement purposeful and meaningful activities, ultimately contributing to the cultivation of an informed, engaged, and vibrant student community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

In the past six decades, the institution has firmly entrenched itself as a leading authority in the field of women's higher education. The establishment of the "St. Francis Alumnae Association" in 1994 proudly acknowledges a membership surpassing 40,000 individuals, many of whom have distinguished themselves in their respective fields. The alumnae community has been instrumental in propelling the institution forward, not only contributing to infrastructure development and academic pursuits but also providing essential support to students and facilitating the mobilization of resources, both financial and non-financial.

A notable demonstration of the alumnae community's commitment to fostering the college's growth is evident through the tradition of regular meetings and annual reunions. The association actively engages in various capacities to enhance the overall college experience. These efforts encompass offering part-time counselling services, facilitating career prospects, hosting distinguished lecture series, initiating staff welfare programs, conducting Alumni Connect sessions to guide outgoing students, facilitating sessions on human values, arranging guest speaker appearances on various occasions, organizing educational field trips for students, participating as faculty members, implementing outreach programs targeting the underprivileged, and providing staff health insurance. This multifaceted involvement underscores the St. Francis Alumnae Association's dynamic role in actively supporting all college initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/faa-annual-report.php

5.4.2 - Alumni's financial contribution during the year B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of St. Francis College for Women matches with its vision and mission.

The college holds a strong and dedicated institutional leadership with an established system of governance. It has a systematic process of representation by all the stakeholders such as Principal, Teaching-staff, IQAC committee, Non-teaching and Support Staff, Student council etc. which ensures their participation and contribution to a better governance of the college. All major policy decisions are based on thorough discussions with transparency.

There are many committees to promote and facilitate the vision and mission of the college such as Examination committee, Academic Audit Committee, NSS, NCC, Counselling cell, library and sports committee, cultural and literary committee, faculty research cell, placement cell, etc. that execute their respective plans and activities to successfully fulfil their responsibilities in every academic session. Departmental meetings are held every month to review the work done, find ways for improvement and to plan future activities in the direction of academic and professional excellence.

The entire college fraternity strives towards excellence aiming at providing quality education with commitment towards society.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/pdf/strategic-plan-2018-2023.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institution practises decentralisation and participative management by delegating responsibilities to various individuals who hold responsible positions in the college such as Principal, Vice Principals, Heads of Departments and Coordinators for various academic programmes and committees. The Institution follows the strategic plan envisioned by the management. The Heads of Departments follow a consultative process in seeking opinion and feedback from the faculty members of their departments in academic and administrative matters. This feedback is conveyed by the heads of departments to the Principal and appropriate action is initiated. Several faculty members hold responsible positions such as Dean, Student Affairs, Coordinators of various committees and academic programs, members of Academic Council and Governing Body. The decision-making process in the college is carried out through the Governing Body - Board of Management & Principal - Academic Council -- Heads of Departments & Program Coordinators - Departments - Boards of Studies. Besides, there is student representation in Academic Council and IQAC ensuring the incorporation of interests of all the stakeholders. The college has successfully implemented the strategic plan (2018-23) and is in the process of framing the next strategic plan for 2023-28 through a consultative process.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Strategic / Perspective plan is discussed with stakeholders during various academic and administrative meetings. The Institutional strategic plan is effectively deployed through Quality improvement strategies adopted by the Institution. The academic curriculum is meticulously framed based on the vision and mission of the institution in such a way as to satisfy the requirements of stakeholders the at national and global level. The curriculum was framed with the consideration of the suggestions received from various stakeholders. The Institution continues to be an excellent centre for teaching and learning in a global perspective with participative and experiential learning. The strategic plan and action plan is structured in such a way that the quality policy is implemented at every stage of the process. To accomplish the mission and vision, the following strategies are adopted by the Institution:

- To have more collaborations with other Indian and foreign universities.
- To encourage online learning.
- Support for faculty and student research.
- Faculty and students reach out to communities beyond the campus to extend support in areas of research, teaching, and other expertise.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

St. Francis College for Women has developed a well-structured organizational structure for the efficient functioning of the College. The leadership is carried out through participative management involving all the Stakeholders. Principal is the head of the institution and is responsible for administrative, academic and financial activities. The college also has in place various statutory bodies. The Governing Body is the highest statutory

decision-making body. The Academic Council is the principal academic body which monitors the maintenance of standards of teaching, learning, research and training, approves the syllabi and results of the examination conducted by the institution. IQAC with the Principal as chairperson, coordinates and supervises every aspect of college life and constantly monitors the quality by setting benchmarks in every area and ensures that quality is sustained and enhanced. The Principal assisted by the Vice - Principal and Dean of Academics take care of the academic and administrative functioning in college. The Finance department is responsible for proper utilization of the financial resources. The holistic development of the students is possible through the presence of student council and various student clubs. The College is well supported by its administrative and support staff.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sfc.ac.in/administration.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

St. Francis College for Women has undertaken various welfare, development and training initiatives for the Staff. The welfare

measures include:

- Gratuity for the staff.
- EPF
- Regular medical checkup for the staff
- Health awareness programmes
- Seed money is given to those who submit their PhD thesis
- Cash incentives for Research articles published by the staff
- Sponsorship or On Duty assistance provided to attend National and international academic conferences.
- Admission to eligible children of employees for pursuing course of their choice.
- 50% concession in the fee for children of teaching staff.
- Service protection with extension of maternity leave.
- Health Insurance for staff
- Faculty Development and Faculty Enrichment Program

Non-Teaching Staff:

- Gratuity for the staff.
- EPF
- Health Insurance
- Regular medical checkup and Health awareness programmes
- Admission to eligible children of employees for pursuing course of their choice
- 75 % concession in the fee.
- Service protection with extension of maternity leave.
- Capacity Building Programmes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

63

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

163

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

College has the mechanism to have both internal and external audits. There are three categories of audit conducted in the college.

1. The Internal audit

2. The audit from the Office of Commissioner of College Education,

Hyderabad

3. The audit from the Office of the Accountant General, Telangana Government

The internal financial audit is conducted twice a year. The first audit for the first nine months of the year i.e., from 1st April to 31st December takes place in the month of January of the following year. The audit of the accounts of the remaining three months happens at the end of the financial year i.e., April. The internal audit is done by S. Ramesh Babu and Co., Chartered Accountants. The office of the Commissioner of Collegiate education also conducts the audit from time to time for all the government funds received by the college. The college also had an audit conducted by the office of the Accountant General from Telangana state for the accounts of the last 10 years from 2009 to 2019 by a team of three auditors. The college settles the audit objections if any within 15 days from the receipt of the audit report.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

11.78

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All efforts are made for the optimum use of the resources in the college. The main source of the income is the tuition fee collected from the students and more than 60% of the fees collected is used for the payment of salaries to the staff. The rest of it is spent

for the maintenance and miscellaneous expenditure incurred in running the institution. The college is endowed with good infrastructure hence the management puts it to the best use. Some of the initiatives taken by the management in this direction include:

1. Staggered timings of the college
2. The college has outsourced the canteen facility and gets a regular monthly rent for the use of the premises
3. A room is also rented out for the sale of Stationery
4. The huge indoor sports stadium is let out for tournaments and other competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Xavier Board of Higher Education facilitated collaborative initiatives among member institutions, leading to strategic partnerships. St. Francis College for Women engaged in collaborations with seven Xavier Board Colleges, fostering academic exchanges and shared resources. With support from the United States Consulate General, Hyderabad, American Corner at St. Francis College organized various educational workshops and facilitated student and faculty participation in international exchange programs. As part of the TSCHE Cluster College Programme, St. Francis College joined nine other institutions to promote mobility among students and faculty, encouraging knowledge sharing and resource pooling. College also prioritized faculty and staff development through enrichment programs, capacity building workshops, and skill enhancement sessions. Prioritising importance of student well-being, college offers comprehensive support services such as counseling through "Aasara

Counseling Center" and healthcare assistance via Health Centre, which hosts health camps for students and staff. College organized Franciscan Launch Forward Program, a week-long event that fosters personal and professional growth among students. Social outreach through initiatives like SAHAYAM - Social Outreach Ministry, engaging non-teaching staff in activities such as Bikeathon to support marginalized communities. Through these diverse programs and initiatives, St. Francis College for Women continues to uphold its commitment to holistic education and community service.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/pdf/Final%20Annual%20report%202022-23.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC spearheads the development, implementation, and gathering of feedback from stakeholders, including students, faculty, parents, and alumni. Student feedback is obtained at the conclusion of each semester. The IQAC consistently reviews stakeholder feedback to integrate improvements into the teaching-learning process and assess the achievement of learning objectives. Representatives of Student Quality Circle give feedback to IQAC for improvement of Quality in Teaching- Learning, Infrastructure etc., IQAC Student Stakeholder feedback is then presented by the IQAC to the Principal and College Council during the annual internal meeting. The actions taken based on this feedback are meticulously recorded in the minutes of the IQAC meeting and subsequently presented to the Governing Body. Additionally, the IQAC orchestrates Academic and Administrative audits, offering departments an opportunity to showcase their exemplary practices and fostering a collective learning experience. These audits serve as a robust mechanism to monitor and evaluate institutional processes through a meticulously designed systematic audit procedure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sfc.ac.in/pdf/Final%20Annual%20report%202022-23.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college, keeping up with the institution's vision to empower women, continues to introduce and sustain various gender equity measures so as to keep up the principle of equality. Starting with the introduction of exclusive courses on gender equity such as "Introduction to Women's Writing" by the Dept of English, a certificate course in "Martial Arts" (Karasamu) by the department of physical education, guest lecture on POCSO Act & POSCH Act etc. Institution's curriculum is also designed to hone the students into responsible entrepreneurs and professionals. Numerous activities such as rallies and seminars are conducted to create awareness about and inculcate in them the principles of gender equity. This year saw the addition of four more wings to the student body i.e., RANGERS, IRCS(The Indian Red Cross Society), ROTARACT (Rotary in Action'), SFC Green Corps to bolster the achievement of holistic gender equity principles development. The institution has many many safeguards in place such as CCTV facilities and Counseling Cell (AASRA), Washroom facilities are provided on all floors. The

institution has also installed sanitary pad vending machines in the toilets and an incinerator for disposal of the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The College handles the disposal of waste in a very responsible manner so as to promote sustainability. The institution follows the practice of two Bin segregation for the sorting of the solid waste into Biodegradable and Non-Biodegradable categories. This waste is transported to Shubhram, the Solid waste management space in the college campus. The Food waste, vegetable waste and the egg shells from the canteen and the garden waste is transformed into compost on a regular basis. Worm farming is established to grow Earthworms for vermiculture. Mixed vegetable waste, mixed fruit waste, Citrus peels, Neem leaves, Hibiscus flowers, and marigold flowers are used for the preparation of Bio-Enzymes to use them as Bio-fertilizers and floor cleaners. Liquid Waste management plant treats the waste water coming from the Laboratories. Incinerator installed in the washroom is used to incinerate the sanitary pads. Non-Biodegradable waste is divided into metallic, Glass, Plastic, e waste and Paper waste. This dry waste is given to the Crap bin for recycling or reusing. Refused waste is given to the GHMC truck on a regular basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Francis College for women is a place brimming with the energy and liveliness mirroring the diverseness of our country India. It fosters an atmosphere that cultivates tolerance and harmony across cultural, regional, linguistic, communal and socioeconomic differences. Consistent with its vision and mission, the institute organizes an abundance of activities aimed at building an inclusive community. The institution celebrates the languages of India spanning from the ancient to the regional through Telugu Bhasha Dinotsavam, Hindi Diwas and Sanskrit Day. The institution celebrated the traditional wear and cuisine of India during its Ethnic Day - Parampara, Telangana Food Fest and ubiquitous Sankranthi. The institution focuses on and supports those who are socially and economically disadvantaged. The institution distributed steel kitchen utensils to domestic workers, Students and staff from the organization visited and spent time with people living in various establishments that house underprivileged students, individuals with disabilities, and elderly homeless and gave succour to them in the form of donations and emotional support.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Francis College for Women has integrated value education as a part of its academic curriculum from the very outset, demonstrating our commitment towards nurturing values. These provide students with the knowledge, skills, and values necessary for maintaining a balance between making a living and living a fulfilling life by offering an effective, supportive, safe, accessible, and affordable learning environment. St. Francis College for Women thrives towards sensitizing its students and employees regarding their constitutional obligations, values, rights, duties, and responsibilities so as to foster their growth into responsible citizens. In line with this motive this year it has conducted Capacity Building Programme (CBP) on SFC values for non teaching staff; Guest lectures on "Traffic rules & Road safety?", Consumer Rights Awareness and Reproductive Health & Reproductive rights of Women. Keeping intune with the above goal it has also celebrated Good Governance Day and International Day of Human Rights. The student body has also been quite active in this area by organizing "Social Values Orientation", exhibiting the essential elements of good governance on the notice boards, holding debates on "Law on Abortion : A Matter of Right to Life or Freedom of Choice?", organized "Design a policy" intra college competition on "Electoral Reforms".

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute observes with immense enthusiasm various notable days of National and International significance as well as numerous commemorative occasions. This tradition assists in instilling the spirit and essence of the day in students. Every year, college honors the freedom struggle of our patriots during National Festivals like Independence Day on August 15th, Republic Day on January 26th and Martyrs Day on 30th January. The commemorative days form an integral part of our college life, such as days to recognize contributions to science National Statistics Day, Pi Approximation Day, National Mathematics Day, National Science Day; days to reflect on one's Physical and Mental health, World Blood Donor's Day, International Yoga Day, International Drug Abuse Day, Suicide Prevention Day, World Aids Day, World cancer Day and National Vaccination Day; Days to celebrate networking and communication namely Social Media Day, World Photography Day, World Tourism Day, World Radio Day and International writer's day; days to highlight human rights specifically like International Domestic Worker's Day, Sadhbhvana Diwas, National Youth day and Good Governance Day; Days to give impetus to conservation of environment such as World wetlands day and World wildlife Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

One on One Counselling by Aasara - Psychological Counselling Cell: It provides mental health awareness and support to students. It offers confidential group and individual counselling for various issues, such as conflicts, emotions, peer pressure, and career choices. It also refers students who need psychiatric help to professionals. The unique aspect of this practice is that Aasara follows a class-wise schedule for one-on-one sessions and arranges follow up sessions if needed. It has helped many students to overcome the stigma attached to approaching the counsellor. The challenges faced are the reluctance of students and parents to cooperate with the counsellor sometimes.

Value of the Month Activity: This has been undertaken to instill values that define the core of the institution among the students. The Value Education Committee initiates various activities to inculcate values in student education. Under these 10 values are identified namely Sustainability and Environment, Respect for self and others, Patriotism, Gratitude, Family, Forgiveness, Joy, Hope, Love and Peace. Every month, a short message, quotes, and a session on the value of the month are conducted by different clubs and class mentors.. This activity has increased the participation and awareness of the students on the values.

File Description	Documents
Best practices in the Institutional website	https://sfc.ac.in/igac_bestpractices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness

At St. Francis College for Women, empowering women extends beyond just academics. Recognizing health as a core pillar for holistic development, the college provides a robust suite of wellness

initiatives to nurture the mind, body and spirit of students and staff alike. The campus Health Center along with Biochemistry and biotechnology department orchestrated in collaboration with esteemed external institutions such as hospitals, medical research centres, and experts from the medical fraternity specialized health camps throughout the year to make quality healthcare easily accessible. COVID-19 vaccination drives, Eye camps, dental camps, Thyrocare and Gynaecology camps, guest lectures and cancer awareness workshops are also organized for targeted interventions to provide personalized care tailored to women's needs. Partnerships with leading hospitals like Sunshine ensure top-notch services at subsidized rates. Students also benefit from free counseling, CPR training, and seminars on grief, inequality, self-care and more for a balanced approach to mental health. Ultimately, the institution aims to empower women not just through education, but also by equipping them with the knowledge and resources to take charge of their overall wellbeing.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As a Higher Educational Institution, St Francis College for Women is committed to contribute to the achievement of sustainable goals. The Curriculum is updated and redesigned once in three years by the departments based on current industrial requirements and feedback from the various stake holders. The courses offered focus on areas of employability, entrepreneurship, skill development and act as industrial-academia interface.

The Curriculum lays the solid foundation of traditional subjects like History, Economics, Financial accounting, Zoology, Botany, Chemistry, etc. Upon this is built new courses like Nutrition, Food safety and Quality control, Money banking and Public Finance, Entrepreneurship, International Financial Management and International Economics, Global marketing management, etc. The curriculum contributes to prepare the students to directly step into the world enriched with academic and skill-based knowledge.

Curriculum follows an outcome-based approach and these are reflected in each course and accomplished through the course objectives and learning outcome. The students upgrade their knowledge, also earn a Non CGPA credit by taking MOOCS courses through NPTEL, and other value-added Courses. The curriculum, acknowledges the existence information frameworks that have relevance to the local, national, regional and global developmental needs which are reflected in (POs), (PSOs) and (COs) of the various Programmes.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%201/1.1.1%20%20PO%20%20PSO%20&%20CO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

179

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

136

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College fosters a strong sense of commitment to social principles and sustainable practices by focussing on promoting women empowerment, environment sustainability, value education and professional ethics along with emphasis on knowledge acquisition. The Curriculum is enriched at different levels through appropriate foundation courses offered by the college along with practical exposure through various seminars, workshops & internships.

College celebrates days of National and International importance as Republic Day, Women's Day, Independence Day, Teacher's day, Human Rights Day, International Yoga Day etc. to inculcate moral, ethical and social values in the students.

The College offers courses on Gender Studies like Feminist politics, Women's writing, Women Entrepreneurship etc to sensitize students on gender equity and women empowerment.

A course on Environmental Studies is offered to I year UG students to develop the sense of awareness on environment. The

students participate in the eco-friendly activities organized across departments in association with NSS, NCC, Prakriti and St Francis Green Corps.

Specific courses like Code of Ethics for Journalists, Legal Ethics, Business Ethics, strengthen their trust in ethics and keep them up in their career and life. These courses instil the message of staying true to one's beliefs and help oneself fly high.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

16

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

846

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

659

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sfc.ac.in/iqac_feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sfc.ac.in/iqac_feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1288

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

522

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Institution has a well-defined assessment system of the learning levels of the students. With the continuous Assessments, advanced learners are identified and encouraged as mentors for the slow learners (Peer Learning). The Institution conducts "student induction programme" to identify advanced and slow learners. Through this event students are introduced with teaching-learning and evaluation program, college discipline, various academic and other schemes.

The slow learners are encouraged to articulate their academic challenges and difficulties, also identify their strengths and weaknesses, accordingly they are given tasks. Slow learners are offered one-to-one basis tutoring, remedial classes, bridge courses and support by the respective faculty and peer mentors. The advanced learners are encouraged to take up challenging tasks like paper presentations to enhance their writing and analytical abilities, with special emphasis on developing their research skills and goal setting. Case studies, Discussions relevant on current issues are also a part of the process and National Olympiad examination like (National Graduate Physics Examination and National Anveshika Experimental Skill Test) are conducted. SWAYAM - NPTEL courses are encouraged for slow learners to build their skills and fast learners to enhance their skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%202/Criteria%202%20Webserver%20Links/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/05/2022	3482	184

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The pedagogy of learner-centric approach used by our Institution has created an environment that is geared towards participative problem solving and peer learning practices. **Experiential Learning:** The teachers facilitate learning by allowing each student to comprehend at their personal level by ensuring their active involvement. This ensures that they can absorb and grasp the academic inputs at their own pace. Library reference sessions were encouraged through Infilibnet. Students of few Departments were sent for summer internships to get hands on training and encouraged to join Certification courses through Coursera.

Participative Learning: Students are involved actively in the learning process through individual and group activities to enhance various skills among the students through different innovative teaching methods. Various Value Added Courses are offered to enhance skill. Human values as a subject is also offered to all students across all streams.

Problem solving: The curriculum has been designed with specific course objectives and outcomes, giving importance to problem solving skills. The students are motivated to take part in State/National/International level webinars/seminars, workshops, guest lectures, summer programs, paper presentations and

publication, to gain experience and expertise in self-management, and leadership qualities. Projects both group and individual, are an integral part of the curriculum.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://sfc.ac.in/AOAR/AOAR-22-23/Criteria%202/Criteria%202%20Webserver%20Links/2.3.1.%20Student%20Centric/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled tools enriches and optimizes the teaching-learning process and is imperative in today's Pedagogy. The Computer Science Department supports faculty on using, implementing and evaluating ICT enabled tools in classes. LMS is available for Curriculum development, academic calendar, announcements, examinations file management, annual reports, feedback etc. E-learning with Google Classroom are used by faculty to facilitate Synchronous Learning -communicate, collaborate, upload assignments, continuous assessments, record keeping and online evaluation. All streams adopted blended mode of teaching with the help of various ICT tools such as PowerPoint presentations, NPTEL and YouTube videos, Google slides, Google Scholar, Microsoft Word and Excel and Language Lab- Sky Pronunciation. SFC Winnou-The College online portal is used to mark attendance, record continuous assessment marks, communication regarding fee payments, circulars, exam dates, etc. OnEdu app is also available on similar lines for ease of use. MULTISIM SOFTWARE, KEILS SIMULATION, Chemdraw, ChemsKetch, SPBDV, Prote in modelling, Bioinformatics tools, 3D -QSAR, SEO tools (plagiarism), ANOVA, SPSS software, R software, AutoDock, ArgusLab, mestrec software, Mercury, INBLIBNET and many more such E-Learning and online resources were employed to further Quality in academics.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sfc.winnou.net/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is chalked out by the Management, Controller of Examinations and Dean Academics and is maintained as a Francisian Handbook. The Calendar includes Vision & Mission. College prayer song, History of College, Department details, Committees, Examination information with timelines and Guidelines for Code of Conduct. It lays out the Day-to-day activity scheduled for the year with National Holidays, Examination dates, Department meetings and Mentor meeting schedule along with agenda. Apart from a top-down approach, a bottom-up approach is also incorporated to create an integrated planner-academic teaching diary wherein each department Head reviews the plan and validated by the Principal monthly to corroborate learner's needs and Institutional competencies and Objectives. Academic planning aids in achieving the Mission of the college aligned with the Institution-wide learning outcomes and, a concerted effort to establish the future of the learners. On the basis of the Academic Calendar the respective faculty is required to prepare and submit the teaching plan on the course syllabus. Teaching is conducted as per Teaching plan. Revisions or remedial sessions are conducted by faculty as per the need. At the end of each semester the respective faculty submits the Teaching record/diary,

which records the actual sessions conducted against the plan.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

184

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

54

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1652

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

12

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

410

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examinations and evaluations are an integral part of the higher education process. College has ensured flexibility in conducting examinations, evaluation and declaration of results on time. Promoting students as per UGC guidelines was adopted. New pass percentage criteria (w.e.f.2020) and new semester grade sheets were embraced. Interface to manage attendance eligibility criteria to appear for examination was developed, digital backup of the Answer Scripts is also maintained. Hall ticket generation

is mandated with students feedback submission, a measure to ensure quality education. As per university norms, differently abled students' pass percentage criteria saw an overhaul and an interface to track the slow learners from Internal Assessments was developed last year. Generated Semester /Yearly/ Consolidated marks memos for the previous batches for re-issue of Certificates. College was registered on NAD digital locker. Exam invigilation details are generated and communicated through Winnou portal.

Further, following are the reforms implemented ? Online convocation registration for passed out batches. ? Collecting Student progression that includes details of higher studies, results of competitive exams, awards and recognition received during their study of graduation. ? Generated reports to submit to various committees for record maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.winnou.net/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes are framed for all courses in the program during the BOS and Academic Council adhering to Blooms' Taxonomy levels. Heads of Departments along with subject faculties and domain experts discuss and frame the Course Outcomes. Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the Institution are stated and displayed on website, prospectus and communicated to students and teachers. The POs and COs are printed in the prospectus and in the syllabus copy. PO, PSO, CO are displayed on the website and are included in Academic planner, Lab Manuals, Feedback Survey and Alumni Survey. The teachers are given general orientation at the beginning of every academic year which is followed by the departmental meeting. The faculty is recruited based on their qualifications, experience, ability to deliver the POs and COs and encourage to upgrade their subject knowledge and keep pace with the dynamics of the market. The programme outcomes and course outcomes of the parent university and other higher education institutions are also taken into consideration. College supports

staff in faculty development programs, training sessions, workshops, and seminars to enhance attainment of POs and COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://sfc.ac.in/pdf/UG&PG_Programmes_Program-Outcomes,Program-Specific-Outcomes,Course-Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

OBE (Outcome Based Education) Policy is implemented. The Outcome of programmes offered is evaluated for Internal Assessments and End Semester Examination by the individual Faculty to ensure the attainment is fulfilled. Programme outcomes: When the syllabus is structured, well formulated set of Programme Outcomes are enumerated which supports the institutional mission for effective assessment programme and the focus is on understanding fundamentals and learning new skills/competencies that would enable individuals to cope with the demands of rapidly changing environment. Programme Specific Outcome: The PSO is meant to apply to all programs which deal with the list of discipline-specific and multi-purpose skills, values and areas of knowledge in graduating students. The students are endowed with vocational skills apart from regular course subjects for further career options. Course Outcome: Each course is designed with specific objectives, providing maximum opportunities for employment, higher studies and entrepreneurship. The attainment of the Outcomes is reviewed periodically by the department and the Institution as a whole in collaboration with IQAC, measures to be adopted by the faculty to ensure attainment. The POs/COs are thus in line with keeping the prime motto of the college i.e. empowering students and preparing them to be catalysts of change.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/AQAR/AQAR-22-23/Criteria%20/course%20file/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1112

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sfc.ac.in/quality-assurance.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://sfc.ac.in/igac_feedback.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research

The Vision of the institution is to provide holistic education to empower women with values, commitment and social responsibility. St. Francis College believes in striving towards excellence in academics and exploration of knowledge through research.

Research Ecosystem

The objective of the institution is to encourage Faculty and students to pursue and excel in the area of Research and Academics. A comprehensive Research policy is drafted in this regard. Research-oriented activities by Research cell motivate towards Research and ensure that techniques used do not violate established ethical guidelines listed according to ICMR (sciences), ICSSR (Commerce and Social sciences). The faculty completed 3 major and 24 minor UGC funded research projects and 1 major DST Wise Kiran project funded by Department of Science & Technology, India and 8 on going minor research projects funded by the college management with a grant of 2 lakh rupees for each. The management of the college extends unconditional support to the faculty - be it patents or research paper publications. Financial awards are given to the faculty for the publications in peer reviewed journals on Teacher's Day. The Institution has Central Instrumentation facility- AXIS for Inter-Disciplinary Research and a well- established Microbiology Research Centre, affiliated to Osmania University - Louis Pasteur Research Lab for students to pursue PhD. 3 of the faculty (2 from Microbiology and 1 from Mass Communication) are recognized Research supervisors guiding about 10 students. The college is awarded with DBT STAR College status by Department of Biotechnology, India for the development of infrastructure in sciences in 2022.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sfc.ac.in/research-policies-followed.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.51

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

233.31360

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://sfc.ac.in/pdf/Research_Projects2022-2023.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://sfc.ac.in/research-projects-publications.php
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Francis College for Women has always encouraged initiatives for creation and transfer of knowledge to the student community. COFEE (Commerce Organization for Emerging Entrepreneurs) an organization founded by the Department of Commerce for

inculcating and enhancing organizational, managerial and leadership skills of students is another initiative in this direction. The Department of BVoc RM & IT started Bethel Retail Store the threshold of learning which aims at hands on experience of managing a Retail Store. The institution has worked on different areas through its innovation hub. Centre for Entrepreneurship development: Eureka, to guide, motivate students to unleash and realise their potential to become Entrepreneur and witness the essence of Start-up culture and its benefits to them as an individual in this competitive environment. Shark Tank is an entrepreneurial showcase aimed at finding talented innovators and providing guidance from inspiring entrepreneurs and industry experts. The Department of Environmental Studies initiated Swachhatha Entrepreneurship, an eco-friendly start up encouraging aspiring entrepreneurs towards a sustainable approach. The department also conducts Student Volunteering Days on Fridays, to provide hands-on experience on solid waste management, compost preparation, growing micro greens, sieving compost, preparation of bio enzymes, bio fertilizers and bottling bio enzymes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

54

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research

A. All of the above

Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year
3.4.2.1 - Number of PhD students registered during the year

8

File Description	Documents
URL to the research page on HEI website	https://sfc.ac.in/pdf/phd-enrolled-in-research-centre.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

54

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

19

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.124

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

9.26436

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

St. Francis College for Women has always considered social awareness as a priority to instil social responsibility and commitment in the students leading to a more Holistic development of their personality. The College has a strong NSS team with four units and NCC Program which has been operational for the past few years. The college has incorporated outreach and extension activities into its regular curriculum, offers social management as one of its subjects in the undergraduate programs. The Post Graduate students spend 30 to 60 hours on these activities. Extension activities include Awareness programmes, Health camps, awareness 'walks' and 'runs', youth empowerment and electoral

rights, literacy programmes, personality development, career guidance sessions, visiting old age homes, orphanages, home for the destitute and the disabled, raising funds to provide scholarships to few deserving underprivileged girls, contribution during the time of any Natural disaster and reaching out to help the affected population by donating money and necessities to those who were in dire need of them. Besides these Climate change and protection of the environment issues, tree plantation drives, Haritha Haram, Swachh Bharat Abhiyaan, resources were mobilized to help the cyclone and flood affected victims along the belt of Bhadrachalam in Andhra Pradesh were also initiated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/social-outreach.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

57

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2187	
File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
167	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
25	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>The college is best suited with with infrastructure, equipment, several tools and learning resources to achieve holistic excellence as per its vision and strategic objectives.</p>	

- 75 spacious lecture halls fitted with a public address system and equipped with audio-video facilities, LCD projection screens.
- Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as, Computer Center, Central Library, Internet resource centre, there are many laboratories that cater to students from other faculties. All laboratories are furnished with the latest necessary equipment to deliver the best standards of education
- The college has large conference halls, wherein seminars, workshops, extension lectures, Interactive sessions with experts from the industry are often conducted.
- A team of system administrators, assisted by competent lab faculty maintain the computers, and other ICT tools available in the classrooms and labs. Repair/ up-gradation/ purchase of hardware/software, proper functionality of internet/intranet/LAN facilities are also taken care of by the system administration team. In case of requirements like printer cartridges and other stationery items, the Department Heads could place an order /request through ERP and the requirements are procured promptly.
- The college has a Research Resource Centre for advanced level experiments, and research.
- Thus various sections of the college contribute to maintain the overall developed of all the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/facilities.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

College has auditorium with an area of 20,000sq ft. An impressive stage with state of art acoustics, attached green rooms and

accessories contribute to success of all cultural events. Lightings and acoustics make programme a delight to watch. In order to promote a spirit of healthy participation in games college has a multi-purpose Indoor Stadium with an area of 12,000 Sq. ft. College has playgrounds, gymnasium, yoga centre which are utilized by staff and students. Faculty and coaches of the Physical Education Department monitor the sports infrastructure and ensure proper use of the same.

College has 2 large conference halls with seating capacity of 200, where seminars, workshops, lectures, Interactive sessions with experts from industry are conducted. College has boardroom and Senate Hall to cater for various meeting requirements. SFC is dedicated to clean and green environment. This commitment is reflected in its expansive and green campus housing innovative spaces. First Aid Kit is kept handy at all times for the students. Aaharam, the canteen, Aaram Viram, student corner, fitness center and health center, provide much needed comfort zone on the campus. American corner serves as research and resource centre. Prayer Rooms on provide serene ambience for the spiritual minded

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

62

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

348.46178

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The SLIM 21 installed in the year 2002, version 3.6.0 has been a very fine tool for the library

It is maintained by Algorithms Consultants Ltd. Pune. This software has been upgraded continuously to "SLIM 21" which uses bar-code technology. Using bar-code, our library management system keeps records of lending, borrowing and shelving status of items such as books, audio or video tapes, CD's DVD's.

ILMS helps us to catalogue books, e-books, films, sound recordings, drawings, clippings, articles, reports, letters, pamphlets, serials publications, all those things that contain information so vital to our organization. SLIM21 cataloguing adheres to popular international standards. SLIM21 is designed and developed in modules to take care of complete functionality required for automating libraries. It catalogues any type of material, print as well as non-print. It supports material in digital form and helps us to build digital library.

This way the books and online material can be organised much better for the library. There are also several other software which would help to do self learning.

Various services by ILMS software are given below:

- Front desk operations
- Issue / Return with Barcode
- Letter Generation

- The Journal Title Information includes:Acquisition system,On-line Search Facilities for Readers

The key aspect of a learning resource centre is a application of self study in a variety of different ways.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sfc.ac.in/library.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

11.6

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

237

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Equipment and their maintenance go hand in hand. Great care is taken to see if equipments are maintained or not from time to time

Professionally qualified staff maintain the computers, and other ICT tools available in the classrooms and labs assisted by competent lab faculty. Faulty computer components are repaired or replaced as required. The campus is under CCTV surveillance, ensuring the safety/security of the persons and equipment. The Internet Resource Center, serves both the faculty and the students by providing Internet Access and online resources with broadband connectivity. Staff and students can access any information they want over the Internet thus extending the boundaries of learning from the classroom to the time and place of their choice. A number of classes are regularly scheduled and some faculties occasionally reserve the labs to teach their students some special applications or give an online exam. All the Staff rooms, Labs are facilitated with Internet and Wi-Fi accessibility.

- Maintenance of UPS
- Maintenance of AV systems (Projectors, Audio Systems and Smart Class Room)
- The campus is under CCTV surveillance (160 No. s)
- EPABX system (Intercom)
- Internet Lab Available for Staff and Students
- Campus Wi-Fi Available for Staff, Students and Guest
- The Library is fully automated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
4.3.2 - Student - Computer ratio	
Number of Students	Number of Computers
3482	602
File Description	Documents
Upload any additional information	View File
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 750 Mbps
File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sfc.ac.in/images/mass-com-lab.jpg
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

563.00709

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The state of the Art Infrastructure at the College is provided by the college. From time to time, the personnel incharge checks the equipment at the best of the capacity.

Personnel incharge at various levels, ensure the proper and optimal utilisation of the resources/facilities. Professionally qualified staff maintain the computers, and other ICT tools available in the classrooms and labs assisted by competent lab faculty. Faulty computer components are repaired or replaced as required. Labs in each department are furnished with the latest equipment. Proper use of laboratory equipment is explained to students. The log/ stock registers are maintained, and stock checking is done at the end of the academic year. Departments identify the required equipment, chemicals or samples for the next academic year, and the list is submitted in principal's office for approval before procurement. All the information/ instructions pertaining to the labs/ experiments is regularly updated on the notice board. The college has set up a Research Resource Center as a central facility for advanced level experiments, project work and research. Machines and equipment are supported by periodic maintenance. Apart from sophisticated

scientific research instruments, this list includes the RO water purifiers, air conditioners, EPABX system, CCTV network, Wi-Fi network, etc. The Library is fully automated and has over 88,000 books, apart from online books and journals. Coming to the rooms, Each one is facilitated by the LCD screen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sfc.ac.in/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

0

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	No File Uploaded
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

168

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)

A. All of the above

Awareness of Trends in Technology	
File Description	Documents
Link to Institutional website	https://sfc.ac.in/quality-assurance.php
Details of capability development and schemes	View File
Any additional information	No File Uploaded
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
590	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

302

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

208

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

81

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

43

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The establishment of the Student Council at St. Francis College for Women serves as a dedicated platform with the overarching aim of fostering fundamental skills, including leadership, effective communication, teamwork, organizational proficiency, negotiation acumen, diplomatic finesse, and public speaking aptitude among our student cohort. The Student Council assumes the critical role of representing the unified voice of the student body. This representation encompasses not only the orchestration of events designed to enrich the overall student experience but also a commitment to identifying and addressing student concerns.

Notable events organized by the council include Fresher's Day, College Fest, Teachers Day, Ethnic Day, Student Induction Programme (SIP), Campus Fest Yuvaflare, and various activities that extend beyond the scope of existing student clubs. In close coordination with the Office of the Dean of Academics and the Office of the Dean of Student Affairs, the Student Council assumes its role as the pivotal link between the student body, the faculty, and the college's management. Moreover, the council provides a structured platform for students to engage in partnerships with their educators, parents, and the school's management to implement purposeful and meaningful activities, ultimately contributing to the cultivation of an informed, engaged, and vibrant student community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

16

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

In the past six decades, the institution has firmly entrenched itself as a leading authority in the field of women's higher education. The establishment of the "St. Francis Alumnae Association" in 1994 proudly acknowledges a membership surpassing 40,000 individuals, many of whom have distinguished themselves in their respective fields. The alumnae community has been instrumental in propelling the institution forward, not only contributing to infrastructure development and academic pursuits but also providing essential support to students and facilitating the mobilization of resources, both financial and non-financial.

A notable demonstration of the alumnae community's commitment to fostering the college's growth is evident through the tradition of regular meetings and annual reunions. The association actively engages in various capacities to enhance the overall college experience. These efforts encompass offering part-time counselling services, facilitating career prospects, hosting distinguished lecture series, initiating staff welfare programs, conducting Alumni Connect sessions to guide outgoing students, facilitating sessions on human values, arranging guest speaker appearances on various occasions, organizing educational field

trips for students, participating as faculty members, implementing outreach programs targeting the underprivileged, and providing staff health insurance. This multifaceted involvement underscores the St. Francis Alumnae Association's dynamic role in actively supporting all college initiatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/faa-annual-report.php

5.4.2 - Alumni's financial contribution during the year

B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of St. Francis College for Women matches with its vision and mission.

The college holds a strong and dedicated institutional leadership with an established system of governance. It has a systematic process of representation by all the stakeholders such as Principal, Teaching-staff, IQAC committee, Non-teaching and Support Staff, Student council etc. which ensures their participation and contribution to a better governance of the college. All major policy decisions are based on thorough discussions with transparency.

There are many committees to promote and facilitate the vision and mission of the college such as Examination committee, Academic Audit Committee, NSS, NCC, Counselling cell, library and sports committee, cultural and literary committee, faculty research cell, placement cell, etc. that execute their respective plans and activities to successfully fulfil their

responsibilities in every academic session. Departmental meetings are held every month to review the work done, find ways for improvement and to plan future activities in the direction of academic and professional excellence.

The entire college fraternity strives towards excellence aiming at providing quality education with commitment towards society.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/pdf/strategic-plan-2018-2023.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institution practises decentralisation and participative management by delegating responsibilities to various individuals who hold responsible positions in the college such as Principal, Vice Principals, Heads of Departments and Coordinators for various academic programmes and committees. The Institution follows the strategic plan envisioned by the management. The Heads of Departments follow a consultative process in seeking opinion and feedback from the faculty members of their departments in academic and administrative matters. This feedback is conveyed by the heads of departments to the Principal and appropriate action is initiated. Several faculty members hold responsible positions such as Dean, Student Affairs, Coordinators of various committees and academic programs, members of Academic Council and Governing Body. The decision-making process in the college is carried out through the Governing Body - Board of Management & Principal - Academic Council -- Heads of Departments & Program Coordinators - Departments - Boards of Studies. Besides, there is student representation in Academic Council and IQAC ensuring the incorporation of interests of all the stakeholders. The college has successfully implemented the strategic plan (2018-23) and is in the process of framing the next strategic plan for 2023-28 through a consultative process.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Strategic / Perspective plan is discussed with stakeholders during various academic and administrative meetings. The Institutional strategic plan is effectively deployed through Quality improvement strategies adopted by the Institution. The academic curriculum is meticulously framed based on the vision and mission of the institution in such a way as to satisfy the requirements of stakeholders the at national and global level. The curriculum was framed with the consideration of the suggestions received from various stakeholders. The Institution continues to be an excellent centre for teaching and learning in a global perspective with participative and experiential learning. The strategic plan and action plan is structured in such a way that the quality policy is implemented at every stage of the process. To accomplish the mission and vision, the following strategies are adopted by the Institution:

- To have more collaborations with other Indian and foreign universities.
- To encourage online learning.
- Support for faculty and student research.
- Faculty and students reach out to communities beyond the campus to extend support in areas of research, teaching, and other expertise.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

St. Francis College for Women has developed a well-structured organizational structure for the efficient functioning of the College. The leadership is carried out through participative management involving all the Stakeholders. Principal is the head of the institution and is responsible for administrative, academic and financial activities. The college also has in place various statutory bodies. The Governing Body is the highest statutory decision-making body. The Academic Council is the principal academic body which monitors the maintenance of standards of teaching, learning, research and training, approves the syllabi and results of the examination conducted by the institution. IQAC with the Principal as chairperson, coordinates and supervises every aspect of college life and constantly monitors the quality by setting benchmarks in every area and ensures that quality is sustained and enhanced. The Principal assisted by the Vice - Principal and Dean of Academics take care of the academic and administrative functioning in college. The Finance department is responsible for proper utilization of the financial resources. The holistic development of the students is possible through the presence of student council and various student clubs. The College is well supported by its administrative and support staff.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sfc.ac.in/administration.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p data-bbox="97 1001 1382 1124">St. Francis College for Women has undertaken various welfare, development and training initiatives for the Staff. The welfare measures include:</p> <ul data-bbox="169 1171 1382 1794" style="list-style-type: none"> • Gratuity for the staff. • EPF • Regular medical checkup for the staff • Health awareness programmes • Seed money is given to those who submit their PhD thesis • Cash incentives for Research articles published by the staff • Sponsorship or On Duty assistance provided to attend National and international academic conferences. • Admission to eligible children of employees for pursuing course of their choice. • 50% concession in the fee for children of teaching staff. • Service protection with extension of maternity leave. • Health Insurance for staff • Faculty Development and Faculty Enrichment Program <p data-bbox="97 1883 485 1917">Non-Teaching Staff:</p> <ul data-bbox="169 1966 687 2040" style="list-style-type: none"> • Gratuity for the staff. • EPF 	

- Health Insurance
- Regular medical checkup and Health awareness programmes
- Admission to eligible children of employees for pursuing course of their choice
- 75 % concession in the fee.
- Service protection with extension of maternity leave.
- Capacity Building Programmes

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

63

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

163

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

College has the mechanism to have both internal and external audits. There are three categories of audit conducted in the college.

1. The Internal audit

2. The audit from the Office of Commissioner of College Education, Hyderabad

3. The audit from the Office of the Accountant General, Telangana Government

The internal financial audit is conducted twice a year. The first audit for the first nine months of the year i.e., from 1st April to 31st December takes place in the month of January of the following year. The audit of the accounts of the remaining three months happens at the end of the financial year i.e., April. The internal audit is done by S. Ramesh Babu and Co., Chartered Accountants. The office of the Commissioner of Collegiate education also conducts the audit from time to time for all the government funds received by the college. The college also had an audit conducted by the office of the Accountant General from Telangana state for the accounts of the last 10 years from 2009 to 2019 by a team of three auditors. The college settles the audit objections if any within 15 days from the receipt of the audit report.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

11.78

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All efforts are made for the optimum use of the resources in the college. The main source of the income is the tuition fee collected from the students and more than 60% of the fees collected is used for the payment of salaries to the staff. The rest of it is spent for the maintenance and miscellaneous expenditure incurred in running the institution. The college is endowed with good infrastructure hence the management puts it to the best use. Some of the initiatives taken by the management in this direction include:

1. Staggered timings of the college
2. The college has outsourced the canteen facility and gets a regular monthly rent for the use of the premises
3. A room is also rented out for the sale of Stationery
4. The huge indoor sports stadium is let out for tournaments and other competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Xavier Board of Higher Education facilitated collaborative initiatives among member institutions, leading to strategic partnerships. St. Francis College for Women engaged in collaborations with seven Xavier Board Colleges, fostering academic exchanges and shared resources. With support from the United States Consulate General, Hyderabad, American Corner at St. Francis College organized various educational workshops and facilitated student and faculty participation in international exchange programs. As part of the TSCHE Cluster College Programme, St. Francis College joined nine other institutions to promote mobility among students and faculty, encouraging knowledge sharing and resource pooling. College also prioritized faculty and staff development through enrichment programs, capacity building workshops, and skill enhancement sessions. Priotising importance of student well-being, college offers comprehensive support services such as counseling through "Aasara Counseling Center" and healthcare assistance via Health Centre, which hosts health camps for students and staff. College organized Francisian Launch Forward Program, a week-long event that fosters personal and professional growth among students. Social outreach through initiatives like SAHAYAM - Social Outreach Ministry, engaging non-teaching staff in activities such as Bikeathon to support marginalized communities. Through these diverse programs and initiatives, St. Francis College for Women continues to uphold its commitment to holistic education and community service.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sfc.ac.in/pdf/Final%20Annual%20report%202022-23.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC spearheads the development, implementation, and gathering of feedback from stakeholders, including students, faculty, parents, and alumni. Student feedback is obtained at the conclusion of each semester. The IQAC consistently reviews stakeholder feedback to integrate improvements into the teaching-learning process and assess the achievement of learning objectives. Representatives of Student Quality Circle give feedback to IQAC for improvement of Quality in Teaching-Learning, Infrastructure etc., IQAC Student Stakeholder feedback is then presented by the IQAC to the Principal and College Council during the annual internal meeting. The actions taken based on this feedback are meticulously recorded in the minutes of the IQAC meeting and subsequently presented to the Governing Body. Additionally, the IQAC orchestrates Academic and Administrative audits, offering departments an opportunity to showcase their exemplary practices and fostering a collective learning experience. These audits serve as a robust mechanism to monitor and evaluate institutional processes through a meticulously designed systematic audit procedure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as

A. Any 4 or all of the above

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://sfc.ac.in/pdf/Final%20Annual%20report%202022-23.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college, keeping up with the institution's vision to empower women, continues to introduce and sustain various gender equity measures so as to keep up the principle of equality. Starting with the introduction of exclusive courses on gender equity such as "Introduction to Women's Writing" by the Dept of English, a certificate course in "Martial Arts" (Karasamu) by the department of physical education, guest lecture on POCSO Act & POSCH Act etc. Institution's curriculum is also designed to hone the students into responsible entrepreneurs and professionals. Numerous activities such as rallies and seminars are conducted to create awareness about and inculcate in them the principles of gender equity. This year saw the addition of four more wings to the student body i.e., RANGERS, IRCS(The Indian Red Cross Society), ROTARACT (Rotary in Action'), SFC Green Corps to bolster the achievement of holistic gender equity principles development. The institution has many many safeguards in place such as CCTV facilities and Counseling Cell (AASRA), Washroom facilities are provided on all floors. The institution has also installed sanitary pad vending machines in the toilets and an incinerator for disposal of the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above
File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>The College handles the disposal of waste in a very responsible manner so as to promote sustainability. The institution follows the practice of two Bin segregation for the sorting of the solid waste into Biodegradable and Non-Biodegradable categories. This waste is transported to Shubhram, the Solid waste management space in the college campus. The Food waste, vegetable waste and the egg shells from the canteen and the garden waste is transformed into compost on a regular basis. Worm farming is established to grow Earthworms for vermiculture. Mixed vegetable waste, mixed fruit waste, Citrus peels, Neem leaves, Hibiscus flowers, and marigold flowers are used for the preparation of Bio-Enzymes to use them as Bio-fertilizers and floor cleaners. Liquid Waste management plant treats the waste water coming from the Laboratories. Incinerator installed in the washroom is used to incinerate the sanitary pads. Non-Biodegradable waste is divided into metallic, Glass, Plastic, e waste and Paper waste. This dry waste is given to the Crap bin for recycling or reusing. Refused waste is given to the GHMC truck on a regular basis.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
--	--

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Francis College for women is a place brimming with the energy and liveliness mirroring the diverseness of our country India. It fosters an atmosphere that cultivates tolerance and harmony across cultural, regional, linguistic, communal and socioeconomic differences. Consistent with its vision and mission, the institute organizes an abundance of activities aimed at building an inclusive community. The institution celebrates the languages of India spanning from the ancient to the regional through Telugu Bhasha Dinotsavam, Hindi Diwas and Sanskrit Day. The institution celebrated the traditional wear and cuisine of India during its Ethnic Day - Parampara, Telangana Food Fest and ubiquitous Sankranthi. The institution focuses on and supports those who are socially and economically disadvantaged. The institution distributed steel kitchen utensils to domestic workers, Students and staff from the organization visited and spent time with people living in various establishments that house underprivileged students, individuals with disabilities, and elderly homeless and gave succour to them in the form of donations and emotional support.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:

values, rights, duties and responsibilities of citizens:

St. Francis College for Women has integrated value education as a part of its academic curriculum from the very outset, demonstrating our commitment towards nurturing values. These provide students with the knowledge, skills, and values necessary for maintaining a balance between making a living and living a fulfilling life by offering an effective, supportive, safe, accessible, and affordable learning environment. St. Francis College for Women thrives towards sensitizing its students and employees regarding their constitutional obligations, values, rights, duties, and responsibilities so as to foster their growth into responsible citizens. In line with this motive this year it has conducted Capacity Building Programme (CBP) on SFC values for non teaching staff; Guest lectures on "Traffic rules & Road safety?", Consumer Rights Awareness and Reproductive Health & Reproductive rights of Women. Keeping intune with the above goal it has also celebrated Good Governance Day and International Day of Human Rights. The student body has also been quite active in this area by organizing "Social Values Orientation", exhibiting the essential elements of good governance on the notice boards, holding debates on "Law on Abortion : A Matter of Right to Life or Freedom of Choice?", organized "Design a policy" intra college competition on "Electoral Reforms".

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute observes with immense enthusiasm various notable days of National and International significance as well as numerous commemorative occasions. This tradition assists in instilling the spirit and essence of the day in students. Every year, college honors the freedom struggle of our patriots during National Festivals like Independence Day on August 15th, Republic Day on January 26th and Martyrs Day on 30th January. The commemorative days form an integral part of our college life, such as days to recognize contributions to science National Statistics Day, Pi Approximation Day, National Mathematics Day, National Science Day; days to reflect on one's Physical and Mental health, World Blood Donor's Day, International Yoga Day, International Drug Abuse Day, Suicide Prevention Day, World Aids Day, World cancer Day and National Vaccination Day; Days to celebrate networking and communication namely Social Media Day, World Photography Day, World Tourism Day, World Radio Day and International writer's day; days to highlight human rights specifically like International Domestic Worker's Day, Sadhbhvana Diwas, National Youth day and Good Governance Day; Days to give impetus to conservation of environment such as World wetlands day and World wildlife Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

One on One Counselling by Aasara - Psychological Counselling Cell: It provides mental health awareness and support to students. It offers confidential group and individual counselling for various issues, such as conflicts, emotions, peer pressure, and career choices. It also refers students who need psychiatric help to professionals. The unique aspect of this practice is that Aasara follows a class-wise schedule for one-on-one sessions and arranges follow up sessions if needed. It has helped many students to overcome the stigma attached to approaching the counsellor. The challenges faced are the reluctance of students and parents to cooperate with the counsellor sometimes.

Value of the Month Activity: This has been undertaken to instill values that define the core of the institution among the students. The Value Education Committee initiates various activities to inculcate values in student education. Under these 10 values are identified namely Sustainability and Environment, Respect for self and others, Patriotism, Gratitude, Family, Forgiveness, Joy, Hope, Love and Peace. Every month, a short message, quotes, and a session on the value of the month are conducted by different clubs and class mentors.. This activity has increased the participation and awareness of the students on the values.

File Description	Documents
Best practices in the Institutional website	https://sfc.ac.in/igac_bestpractices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness

At St. Francis College for Women, empowering women extends beyond just academics. Recognizing health as a core pillar for holistic development, the college provides a robust suite of wellness initiatives to nurture the mind, body and spirit of students and staff alike. The campus Health Center along with Biochemistry and biotechnology department orchestrated in collaboration with esteemed external institutions such as hospitals, medical research centres, and experts from the medical fraternity specialized health camps throughout the year to make quality healthcare easily accessible. COVID-19 vaccination drives, Eye camps, dental camps, Thyroid care and Gynaecology camps, guest lectures and cancer awareness workshops are also organized for targeted interventions to provide personalized care tailored to women's needs. Partnerships with leading hospitals like Sunshine ensure top-notch services at subsidized rates. Students also benefit from free counseling, CPR training, and seminars on grief, inequality, self-care and more for a balanced approach to mental health. Ultimately, the institution aims to empower women not just through education, but also by equipping them with the knowledge and resources to take charge of their overall wellbeing.

File Description	Documents
Appropriate link in the institutional website	https://sfc.ac.in/pdf/institutional%20distinctiveness%202022-23.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action

2023-24

- Initiate procedures for New UG and PG programmes
- Syllabus Revision
- External and Internal Audit
- To have more International collaborations
- To conduct activities DBT Star College scheme
- To establish DST WISE KIRAN CURIE LAB
- SFC MRP
- Unnat Bharath Abhiyan -Identification & Adoption of Villages
- SFC wings
- Student induction programs
- Value of the month and Outcome
- Franciscian launch forward program
- FDP, FIP and CBP programs
- Green initiatives
- Daanutsav and walkathon activity
- Francis Alumni Association (FAA)
- Facilitate Coaching for Civil Service exams- Genesis Academy
- To introduce Zero hour for the conduct of curricular & cocurricular activities.